



AyA Kitchens and Baths is a manufacturer of high quality, frameless cabinetry. By combining old world craftsmanship and attention to detail with high tech manufacturing processes we are able to offer innovative, quality cabinetry at competitive, manufacturer direct prices. AyA's in house design professional's work with clients ranging from individual home owners to multi-national builders to create cabinetry solutions tailored to specific tastes and needs.

Job Title: Sales and Operations Support Consultant

The role of the consultant is to provide sales and operational support to our Associates. This role requires coming into the Mississauga showroom office daily.

Responsibilities:

- Respond to email and telephone inquiries from Associates and their customers
- Operate and resolve ADS (in house design program) helpdesk issues
- Inventory control and order product samples
- Assist in setting up new locations accounts
- Provide product knowledge and policy support to associates and internal staff
- Special design projects as required.
- Prepare quotes for employee kitchens and (depending on the situation) meet with client, design, fease, price and prepare paperwork. Follow up on orders and update work logs
- Update manuals, SOPs
- Train new Associates on product
- Assist in cost benefit analysis of new products
- Pricing spec book items
- Plant and showroom tours

Qualifications:

- College Diploma in Design
- Experience working in cabinetry or builder industry preferred
- Excellent written/oral communication, customer service and problem solving skills
- Proven organizational and multitasking skills
- Intermediate knowledge of Microsoft Applications
- Working knowledge of Autocad or other design software an asset
- Able to work in a high pressure and/or deadline driven environment

Hours: Monday to Friday
8:00am – 4:30pm

AyA offers a comprehensive benefit package including health, dental, vision, Employee Assistance Program, Pension, onsite parking, gym and subsidized cafeteria

Please submit resume to hr@ayakitchens.com